



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

19 Oct 2026

DIVISION MEMORANDUM

No. 505, s. 2026

**PARTICIPANTS IN THE WORKSHOP ON THE REVIEW AND REVISION OF
THE POLICY GUIDELINES ON THE IMPLEMENTATION OF
INDIVIDUALIZED EDUCATION PLAN (IEP) FOR THE PROTECTION OF
LEARNERS WITH DISABILITIES IN THE K TO 12 BASIC EDUCATION
PROGRAM**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to DepEd Memorandum DM-OULS-2026-430 titled "*Review and Revision and Finalization of Policy Guidelines on the Implementation of Individualized Education Plan for Learners with Disabilities in the K to 12 Basic Education Program*" and the Advisory released on October 12, 2026, the following personnel from the Schools Division Office of Batangas Province are designated to participate in the workshop on October 20–22, 2026, at Great Eastern Hotel, Quezon Avenue, West Triangle, Diliman, Quezon City:

NAME	POSITION/DESIGNATION	OFFICE/SUB-OFFICE
Mercy R. Villanueva	Education Program Supervisor	SDO Batangas
Irene B. Nakpil	Principal IV	Padre Imo Luna Memorial Elementary School (PILMES)/San Jose
Aleli M. Velasquez	Special Needs Education Teacher I	Padre Imo Luna Memorial Elementary School (PILMES)/San Jose

2. The workshop aims to review and revise the existing policy guidelines on the implementation of the Individualized Education Plan (IEP) to strengthen the protection of learners with disabilities and promote responsive, inclusive, and quality basic education.

3. This Memorandum shall serve as the **official travel authority** of the above-named participants for their attendance in the said activity.



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4. Travelling expenses relative to participation in the activity, may be charged against local/available and authorized funds, subject to the existing government budgeting, accounting, and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent



Encl. None

Reference: DM-OULS-2026-430

To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

MRV/ PARTICIPANTS IN THE WORKSHOP ON THE REVIEW AND REVISION OF THE POLICY GUIDELINES ON THE IMPLEMENTATION OF INDIVIDUALIZED EDUCATION PLAN (IEP) FOR THE PROTECTION OF LEARNERS WITH DISABILITIES IN THE K TO 12 BASIC EDUCATION PROGRAM /R2-156736/ 10/ 19/2026